

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, July 23, 2013
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, P. Mallaney, L. Murray, M. Nelson, G. Preston and M. Stauffenberg – six (6). Absent: E. Hofmeister – one (1).
- Also present: Supt. Harrod, K. Meyer, D. Conrad, J. Snipes, J. Palicki, A. Furbee, C. Creek, D. Christ, D. Christ, J. DePoister, and Clerk Fortin – eleven (11).
- Visitors: J. Finkelstein, A. Verducci and two others – four (4).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Dodge, seconded by Nelson to add the following agenda items:
IV. Consent Agenda
I. Resignations
• Stephanie Dersch - Elementary School Special Education teacher
K. Employments Contingent upon Successful Completion of Paperwork for 2013-2014
• Jaime Finkelstein - Instructional Support Specialist
• Alisa Blanchette - Middle School Fifth Grade Teacher
Ayes: Dodge, Nelson, Mallaney, Murray, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Public Hearings/
Petitions/ There was not a report from the P.T.O.
- Adam Verducci of Gilbane gave a brief update of the construction project:
- Met with Supt. and Kathy Meyer to review the overall construction project budget
 - Final change orders are to be issued
 - Reducing retainage from ten to five percent
 - Punch list – 85% complete. Still a couple of things need to be complete.
 - Pleased with close out.
 - Feel confident within a month or two, things should be wrapped up.
 - In May of next year, Adam will go thru with the maintenance staff and Supt. any issues felt should have been covered under the warranty work.
- Public Comments There were none.
- Reports of Committees **Building Committee** – Chairman Gary Preston reported the following:
- Bid advertisement for the Middle School stage lighting project is underway.
 - The parking lot has been resurfaced and striped and is complete.
 - The High School detention pond ideas came back a bit expensive.
 - The High School fence project has not yet started.

- Mr. Conrad reported on the Primary School demolition project:
 - Hit a snag between architects and engineers regarding the contract for inspection of the facility. Time was spent with Leonna of BLDD and Ideal Engineering. Ideal is not equipped to do hazardous and asbestos studies. Vendors and proposal suggestions will be brought to the August 6th Board meeting and then will have concrete numbers for Phase 1 and 2 of the survey and plan. Then the bid specs will be put to bid for the demo work and removal.
- The Primary School playground equipment will be discussed at the August Building and Grounds meeting.

Finance Committee – Chairman Mallaney reported the committee met this evening and discussed the following items:

- Bond project and its expenditures
- Roof project
- Elementary School construction update
- Revenue
- Health Insurance
- Approval of the Discovery and Aimsweb services
- Recommend to approve the fuel bid
- Second reading of the Board policies
- Reviewed finance packet

Curriculum, Instruction, and Assessment Committee – Cathy Creek reported the committee had not met. The department is discussing the new teacher orientation schedule, and is changing the arrangement considering the feedback received. The new teacher training will be spread out over two weeks. The Open House schedule has changed as well, as to give new teachers an opportunity to work with fellow teachers before students arrive.

Technology Committee – There was no report given.

KARVES – There was no report given.

Consent
Agenda

Moved by Mallaney, seconded by Preston to approve the Consent Agenda as presented:

A. Minutes

- Regular meeting of June 25, 2013
- Executive session meeting of June 25, 2013
- Special Board Meeting of July 10, 2013
- Executive Session of July 10, 2013

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report

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- O & M Gas and Electric Expenditure Report
 - Food Service Report
 - Payroll Extras Report
 - Imprest Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
 - Additional Accounts Payable
- C. Adoption of Executive Session Minutes Resolution
- D. Donation acceptance of bench for the Early Childhood Center
- E. Declare Technology Department surplus
- F. Approve second reading and adoption of Board Policy 8:20, 8:20-E1, 8:20-E2
- G. Approve second reading and adoption of Board Policy 5:275 Accidental Death Benefit
- H. Approve Olivet Nazarene Student Teaching/Field Experience Agmt.for 2013-2014
- I. Resignations:
- Elizabeth Corbin - High School Biology teacher and JV Scholastic Bowl coach effective immediately
 - Amy Martins - High School PRIDE Teacher effective immediately
 - Rebecca Wingert - Anticipated resignation for Elementary/Middle School Music teacher
 - Jessica Baron - Paraprofessional effective immediately
 - Daniel Kizior – In School Suspension supervisor effective July 17, 2013
 - Erica Lehnus – High School Academic Team sponsor for 2013-2014
 - Samantha Mathias – Paraprofessional (verbal resignation) effective immediately
 - Trent Wiltshire – Technology Intern effective Friday, July 19, 2013
- J. Transfers
- Erica Lehnus – From High School Special Education resource teacher to High School PRIDE Instructional teacher
 - Sarah Grove – From Middle School Special Education resource teacher to High School Special Education Resource teacher
- K. Employments Contingent Upon Successful Completion of Paperwork for 2013-2014
- Donna Kenealy - Middle School resource teacher
 - Erin Ruff -Middle School Special Education teacher
 - Nicole Perso - School Social Worker
 - Pam Fetherling – Six hour Middle School Food Service employee
- L. Paraprofessional Recalls for the 2013-2014 School Year
- Emily Wolsko
 - Alexandra Loy LeRoy
 - Sean Ryan
 - Denise Daly
- Ayes: Mallaney, Preston, Dodge, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

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- Unit Office Supt. Harrod reported on the following:
- Thanked the People’s Church in Bourbonnais for donating school supplies and volunteering to help students in our Middle School classrooms.
 - Thanked the custodial staff and the technology staff for all of their hard work and dedication this summer with the numerous projects for which they were responsible.
 - Late and new family registration is August 1st from 12:30 p.m. to 6:30 p.m. at the High School
 - Student and new family orientation schedules
 - Fall Sports Preview night is August 23rd.
 - Regarding the summer projects, the High School shower project is a bit slower than expected. The Middle School office is looking great, seeming more welcoming and more secure.

Old Business There was none.

New Business

Award Moved by Nelson, seconded by Murray to award the fuel bid to Heritage F.S.
Fuel Bid for the 2013-2014 school year. Ayes: Nelson, Murray, Dodge, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Authorize Moved by Dodge, seconded by Mallaney to authorize Superintendent Harrod
Supt. to to award the Middle School replacement stage lighting contract to the lowest
Approve responsible bidder as presented. Ayes: Dodge, Mallaney, Murray, Nelson,
MS Lighting Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
Contracts

Ratify Moved by Nelson, seconded by Murray to ratify changing the District’s life
Met Life insurance carrier from Harleysville Life Insurance to Met Life Insurance effective
Insurance August 1, 2013. Ayes: Nelson, Murray, Dodge, Mallaney, Preston, and
Approval Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Moved by Preston, seconded by Murray to approve Kankakee Valley Construction
Kankakee Change Order No. 002 in the amount of \$15,150.00 to a new contract sum of
Valley \$529,220.00 as presented. Ayes: Preston, Murray, Dodge, Mallaney, Nelson, and
Const. CO Stauffenberg – six (6). Nays – None (0). Motion carried.
No. 002

Approve Moved by Dodge, seconded by Nelson to approve the lunch and milk prices for the
Lunch & 2013-2014 school year as presented. (\$2.00 for K-1; \$2.10 for 2-12, \$2.60 for adults
Milk in the Early Childhood Center and \$2.70 for all other adults). Ayes: Dodge, Nelson,
Prices Mallaney, Murray, Preston, and Stauffenberg – six (6). Nays – none (0).
13-14 Motion carried.

Approve Moved by Dodge, seconded by Murray to approve the renewal of the Discovery
Renewal of Education Agreement in the amount of \$4,336.67 for one year from July 1, 2013
Discovery thru June 30, 2014 as presented. Ayes: Dodge, Murray, Mallaney, Nelson,

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Ed. Agmt. Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Moved by Nelson, seconded by Mallaney to approve the renewal of the Discovery
Renewal of Education Assessment Agreement in the amount of \$4,080.00 for one year from
Discovery Ed July 1, 2013 thru June 30, 2014 as presented. Ayes: Nelson, Mallaney, Dodge,
Assessment Murray, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
Agmt.

Approve Moved by Dodge, seconded by Murray to approve the renewal of the Pearson
Renewal Aimsweb Service Agreement in the amount of \$11,025.00 from August 1, 2013
Of Pearson thru July 31, 2014 as presented. Ayes: Dodge, Murray, Mallaney, Nelson, Preston,
Aimsweb and Stauffenberg – six (6). Nays – none (0). Motion carried.
Service Agmt.

Future 1. Tentative Budget for Display
Action 2. Approval of the Middle School Non-Funded Cross Country
Items 3. Approval of New Teacher Evaluation Tool
4. Approval of Middle School Office Renovation Change Order

Adjourn To There was not an Executive Session held.
Executive
Session

Meeting Moved by Nelson, seconded by Dodge to adjourn the meeting.
Adjourned Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
The meeting ended at 7:32 p.m.

**Mark Stauffenberg*
Mark Stauffenberg
Board President

**Patrick Mallaney*
Patrick Mallaney
Board Secretary

MKS/PM/df

*Original signatures on file at the District Office.